



Minutes of 2nd Meeting of Orientation Affairs Committee, 2017-2018

Date: 22nd June, 2017 (Tuesday)

Time: 1:22 p.m. – 10:52 p.m.

Venue: LG4 Common Room 3

Documents Distributed:

1. Agenda of the 2nd OAC Meeting 2017-2018
2. Minutes of the 1st OAC Meeting 2017-2018
3. O'Camp Proposal Template
4. Pledge Form Template
5. Capacity of the Venues
6. Form for Welcome Fair 2017
7. SU Parent Consent Form
8. Updated Venue Booking Template

Attendees:

<i>Name</i>	<i>Position/Field</i>
CHAN Ho Sum	Chairperson
MA Tsz Fung	Secretary
HEUNG Shui Leung	EB
LEE Fu Wa	EXCO
CHU Ka Chun	HOUSE
HA Po Nam	ICA
LO Hau Yi	IP
KWONG Kit Lun Kelvin	ACC
LAU Hiu Fung	SA
CHUNG Ting Kwong, Garrett	SBM
WAN Ho Yin, Terence	SBM
CHAN Chung Hong	SENG
SHAM Cheuk Kiu	SENG



CHEUNG Sze Wan	SSCI
LAU Chun Tat	SSCI
CHAN Yuen Kee, Angela	SHSS

Agenda item 1: To adopt the agenda of 2nd Meeting of Orientation Affairs Committee, 2017-2018

HOUSE CHU Ka Chun moved a motion to adopt agenda item 1.

The motion was seconded.

The motion was then put forward for voting. The result was: For: 13; Against: 0. The motion was carried.

Agenda item 2: To adopt the minutes of 1st Meeting of Orientation Affairs Committee, 2017-2018

SBM WAN Ho Yin, Terence moved a motion to adopt agenda item 2.

The motion was seconded.

The motion was then put forward for voting. The result was: For: 13; Against: 0. The motion was carried.

Agenda item 3: Information of Welcome Fair

CHAN Ho Sum mentioned that the “Welcoming Carnival” is renamed to “Welcome Fair”. The date and time of the Welcome Fair will be 9 to 10 August 2017, 9am to 6pm (with a backup day on 11 August 2017).

Agenda item 4: Changes of O’Camp venues

CHAN Ho Sum reported the changes of availability of O’Camp venues. The capacities and room purposes of respective sport facilities and student amenities managed by SAO are also mentioned.

Agenda item 5: To discuss and determine the workshop of Welcome Fair

CHAN Ho Sum reported that from the previous survey, 38 out of 61 societies are willing to organize a workshop in Welcome Fair, while 23 out of 61 societies are unwilling to do so.

EB HEUNG Shui Leung doubted that whether the survey results represent all societies.



CHAN Ho Sum answered that only 61 societies filled the survey, therefore the results may not be the actual numbers of workshop organizers.

EB HEUNG Shui Leung inquired that whether there is any promotion of workshops.

CHAN Ho Sum gave an affirmative answer.

SENG CHAN Chung Hong inquired that whether the societies can book other venues for workshop, such as laboratories, classrooms and lecture theatres.

CHAN Ho Sum answered that it depends on the departments and ARRO.

EXCO LEE Fu Wa supplemented that offices has reserved a lot of classrooms for the schools' uses.

SENG SHAM Cheuk Kiu inquired that whether the societies can get the department approval for the venue first.

EXCO LEE Fu Wa gave an affirmative answer.

EB HEUNG Shui Leung inquired that the possibility for applying the ITSC barn or studio.

CHAN Ho Sum answered that DSTO had reserved most of the venues in August. It is recommended that societies ask the related office for the availability.

HOUSE CHU Ka Chun inquired the deadline for submitting the forms.

CHAN Ho Sum answered that all hard copies of forms should be submitted before 3 July (Monday).

CHAN Ho Sum highlighted that workshops can attract freshmen to come back UST. Societies can organize workshop if they have manpower.

SBM CHUNG Ting Kwong, Garrett doubted that whether DSTO approve the bookings of venues only if societies organize both workshop and performance.

EXCO LEE Fu Wa answered that the "Registration Day" is very likely to transit to "Welcome Fair" in the future years, with the major difference that hall places will not be offered for on-campus O'Camp. It



is recommended that the societies take the opportunities this year as the transition period to see the results and feedbacks.

SBM CHUNG Ting Kwong, Garrett expressed that the DSTO is too idealistic toward the Welcome Fair.

CHAN Ho Sum pointed out that the purpose of this OAC meeting is to seek for societies' opinions.

HOUSE CHU Ka Chun expressed that it is difficult for some societies to perform in Welcome Fair.

CHAN Ho Sum pointed out that DSTO wants the Welcome Fair to attract freshmen to visit campus on 8 and 9 August with giving them a positive first impression.

HOUSR CHU Ka Chun doubted that how the DSTO measures the performance.

CHAN Ho Sum answered that the DSTO will ask the freshmen for their feelings and experiences in the Welcome Fair.

EB HEUNG Shui Leung expressed that the purpose and focus of the Welcome Fair should be how to attract the freshmen to come back campus on 8 and 9 August, instead of the feedback from the freshmen. Additionally, the objective for the Welcome Fair is unclear.

CHAN Ho Sum pointed out that there are some objectives for the Welcome Fair, such as helping freshmen to understand more about the student societies, and helping them to get familiar with the UST environment.

SSCI LAU Chun Tat inquired that what if the societies apply for a workshop but do not show up on that day.

CHAN Ho Sum answered that societies will probably show up in their workshops as they need to submit the application with detailed proposals and prepare before the Welcome Fair. Also, the same venue may be allocated to different societies in different timeslots.

HOUSE CHU Ka Chun moved a motion to adopt agenda item 5.

The motion was seconded.

The motion was then put forward for voting. The result was: For: 13; Against: 0. The motion was carried.



Agenda item 6: To discuss and determine the performance of Welcome Fair

CHAN Ho Sum pointed out that in the previous survey, 13 out of 61 societies are willing to perform in Welcome Fair, while 48 out of 61 societies are unwilling to do so.

SSCI LAU Chun Tat inquired the number of the societies that applied for counters.

CHAN Ho Sum answered that O'Camp organizers will have higher priorities for getting a counter. Depending on the application number, CYT car park may use for promotion counters if necessary.

SENG SHAM Cheuk Kiu inquired that how many counters will be removed if there is performance stage at Atrium.

CHAN Ho Sum answered that around half of the counters will be removed.

SSCI LAU Chun Tat inquired the possibility for changing the venue of performance from Atrium to Sports Hall.

CHAN Ho Sum answered that SU will ask SAO and DSTO for the performance venue.

HOUSE CHU Ka Chun moved a procedural motion to postpone the agenda item 6 definitely to next meeting.

The motion was seconded.

The motion was then put forward for voting. The result was: For: 12; Against: 0. The motion was carried.

Agenda item 7: To discuss and determine the time slot of O'Camp

CHAN Ho Sum recapped that there are five O'Camp timeslots this year: *12 Aug to 14 Aug, 14 Aug to 16 Aug, 16 Aug to 18 Aug, 19 Aug to 21 Aug* and *21 Aug to 24 Aug*. Besides, societies cannot change the O'Camp date without noticing SU once it is confirmed.

SBM WAN Ho Yin, Terence moved a procedural motion to have a 1 hour and 21 minutes recess.

The procedural motion was seconded.



The procedural motion was then put forward for voting. The result was: For: 13; Against: 0. The procedural motion was carried.

The meeting resumed at 4:39 p.m.

SBM WAN Ho Yin, Terence moved a procedural motion to have a 30-minutes recess.

The procedural motion was seconded.

The procedural motion was then put forward for voting. The result was: For: 12; Against: 0. The procedural motion was carried.

The meeting resumed at 5:10 p.m.

SBM WAN Ho Yin, Terence moved a procedural motion to have a 1 hour recess.

The procedural motion was seconded.

The procedural motion was then put forward for voting. The result was: For: 9; Against: 0. The procedural motion was carried.

The meeting resumed at 6:36 p.m.

SBM CHUNG Ting Kwong, Garrett proposed a plan for the O'Camp time slot allocation: *12 Aug to 14 Aug* – HSSU, IPO, SSCI; *14 Aug to 16 Aug* – ICA, ACC, SA; *16 Aug to 18 Aug* – SENG, BSU; *19 Aug to 21 Aug* – SBM, ESU; *21 Aug to 24 Aug* – HOUSE.

SENG CHAN Chung Hong moved a procedural motion to have a 1 hour recess.

The procedural motion was seconded.

The procedural motion was then put forward for voting. The result was: For: 9; Against: 0. The procedural motion was carried.

The meeting resumed at 8:52 p.m.



SENG CHAN Chung Hong moved a procedural motion to have a 1 hour recess.

The procedural motion was seconded.

The procedural motion was then put forward for voting. The result was: For: 9; Against: 0. The procedural motion was carried.

The meeting was adjourned at 10:52 p.m. due to lack of quorum.

Prepared by:

Approved by:

MA Tsz Fung
Secretary
Orientation Affairs Committee
2017-2018

CHAN Ho Sum
Chairperson
Orientation Affairs Committee
2017-2018