



Minutes of 1st Meeting of Orientation Affairs Committee, 2017-2018

Date: 28th May, 2017 (Sunday)

Time: 7:37 p.m. – 9:05 p.m.

Venue: LG5 Meeting Room 4

Documents Distributed:

1. Agenda of the 1st OAC Meeting 2017-2018
2. Standing Orders
3. Venue Booking Template
4. Equipment Template
5. Bucket FormA_Prebook
6. Bucket FormB_OnTheDay
7. Hall Places Availability and Room Rate

Attendees:

<i>Name</i>	<i>Position/Field</i>
CHAN Ho Sum	Chairperson
MA Tsz Fung	Secretary
HEUNG Shui Leung	EB
LEE Fu Wa	EXCO
CHU Ka Chun	HOUSE
POON Chun Wing	HOUSE
HA Po Nam	ICA
LO Hau Yi	IP
KWONG Kit Lun Kelvin	ACC
LAU Hiu Fung	SA
LEUNG Chi Chung	SA
WAN Ho Yin, Terence	SBM
SHAM Cheuk Kiu	SENG
CHAN Chung Hong	SENG



LAU Chun Tat	SSCI
CHEUNG Sze Wan	SSCI
CHAN Yuen Kee, Angela	SHSS

Agenda item 1: To adopt the agenda of 1st Meeting of Provisional Orientation Affairs Committee, 2017-2018

CHAN Ho Sum pointed out that the venue has been amended from “TBC” to “LG5 Meeting Room 4”.

MA Tsz Fung moved a motion to adopt agenda item 1.

The motion was seconded.

HOUSE CHU Ka Chun inquired that whether the chairperson will be changed after council meeting.

EXCO LEE Fu Wa answered that if the Council limits the power of the Provisional EXCO, the Council will take over the orientation affairs.

HOUSE CHU Ka Chun inquired the usefulness for this meeting.

EXCO LEE Fu Wa supplemented that the usefulness of this meeting depends on future council meetings.

The motion was then put forward for voting. The result was: For: 14; Against: 0. The motion was carried.

Agenda item 2: To discuss and, if thought fit, to adopt the Standing Orders of Orientation Affairs Committee, 2017-2018

HOUSE CHU Ka Chun inquired that the necessity to adopt agenda item 2.

HOUSE POON Chun Wing inquired that whether a procedural motion can be moved before adopting agenda item 2.

CHAN Ho Sum answered that the Standing Orders adopted last year should still be valid this year. Specifically, there is no expiry date stated on the Standing Orders. Therefore, procedural motion can be moved at that stage.

SBM WAN Ho Yin inquired the proposed changes of the Standing Orders.



CHAN Ho Sum answered that the number of voted cast in the item #24 was changed from “half” to “two-third”.

HOUSE CHU Ka Chun inquired the purpose of the amendment.

CHAN Ho Sum answered that it is necessary to have more members to vote for the procedural motion since reconsidering an item intends to re-discuss a passed agenda item.

HOUSE CHU Ka Chun moved a procedural motion to have a 15-minute recess.

The procedural motion was seconded.

The procedural motion was then put forward for voting. The result was: For: 13; Against: 0. The procedural motion was carried.

The meeting resumed at 8:22 p.m.

HOUSE CHU Ka Chun pointed out that item #24 is unnecessary as votes come from the same people.

HOUSE POON Chun Wing expressed that it would be difficult to reconsider an item if the number of voted cast changes from “half” to “two-third”.

EB HEUNG Shui Leung inquired that what if the agenda item 2 is defeated.

CHAN Ho Sum answered that the Standing Orders from the previous year will be carried forward.

HOUSE CHU Ka Chun expressed that the agenda item 2 should be defeated since most of the OAC members disagrees the amendment.

HOUSE POON Chun Wing doubted that why the Standing Orders exists before conducting the first OAC meeting.

CHAN Ho Sum said that the Standing Orders could be carried forward from the previous year.

HOUSE CHU Ka Chun moved a motion to adopt agenda item 2.



The motion was seconded.

The motion was then put forward for voting. The result was: For: 0; Against: 11. The motion was defeated.

CHAN Ho Sum reminded attendees that the Standing Orders of the previous year will be carried forward.

Agenda item 3: O'Camp venue list and equipment list

CHAN Ho Sum mentioned that Sport Hall is not available for booking on 12 August. Moreover, the venue and equipment lists on 18 August and 19 August are not confirmed yet due to the DSTO O'Camp.

SENG CHAN Chung Hong inquired the check-out time on 19 August for the DSTO O'Camp.

EXCO LEE Fu Wa answered that the hall places occupied by DSTO O'Camp will not overlap with those for societies' O'Camps. Additionally, participants of DSTO O'Camp and participants of societies' O'Camp will live in different floors of the UG halls (except for Hall IV).

HOUSE POON Chun Wing inquired that why only Hall IV's hall places on the same floor will be shared by participants from both DSTO O'Camp and societies' O'Camps.

EXCO LEE Fu Wa answered that the information is provided by SHRLO.

EB HEUNG Shui Leung inquired whether the equipment availability will be affected by the DSTO O'Camp.

CHAN Ho Sum answered that the timeslot of DSTO O'Camp will not overlap with those of societies O'Camps.

Agenda item 4: O'Camp water bucket arrangement

CHAN Ho Sum mentioned that the water buckets can be pre-booked by filling *Bucket FormA_Prebook* or be borrowed on the day of use by filling *Bucket FormB_OnTheDay*. Borrowing procedures have also been mentioned.

EXCO LEE Fu Wa reminded attendees that societies need to submit the forms to SU office or SU mailbox #1 for endorsement, then SU will return the forms to the societies' mailboxes and societies need



to submit it to LG3 counter themselves.

Agenda item 5: O'Camp timeslots arrangement

CHAN Ho Sum highlighted that there will be five O'Camp timeslots this year: *12 Aug to 14 Aug, 14 Aug to 16 Aug, 16 Aug to 18 Aug, 19 Aug to 21 Aug and 21 Aug to 24 Aug.*

SBM WAN Ho Yin, Terence inquired the availability of the Hall VII, VIII and IX this year.

EXCO LEE Fu Wa answered that Hall VII, VIII and IX will not be available this year.

Agenda item 6: To discuss and determine the time slot of O'Camp

HOUSE CHU Ka Chun inquired that when SU will know the booking details of the DSTO O'Camp on 18 August and 19 August.

CHAN Ho sum answered that SU will inform OAC members once the booking of DSTO O'Camp is confirmed.

HOUSE CHU Ka Chun moved a procedural motion to postpone the agenda item 6 definitely to the next meeting.

The procedural motion was seconded.

The procedural motion was the put forward for voting. The result was: For: 13; Against: 0. The procedural motion was carried.

Agenda item 7: A.O.B.

No A.O.B.

Agenda item 8: To determine the date and time for the next meeting

HOUSE POON Chun Wing pointed out that the date and time for the next meeting depend on confirmation of venue and equipment availability on 18 August and 19 August.

SSCI LAU Chun Tat inquired that when SU will meet with DSTO.



EXCO LEE Fu Wa pointed out that DSTO has the priority on venue booking.

HOUSE POON Chun Wing suggested that SU can ask DSTO for their brief planning and booking first.

EB HEUNG Shui Leung pointed out that SU has responsibility to urge DSTO to hand in the details of booking and planning.

CHAN Ho sum answered that the SU will ask DSTO for more details in the coming meeting on 30 May. Further, the date and time for the next POAC meeting will be discussed later.

There being no other matters to discuss, the meeting was adjourned at 9:05 p.m.

Prepared by:

Approved by:

MA Tsz Fung

Secretary

Provisional Orientation Affairs Committee

2017-2018

CHAN Ho Sum

Chairperson

Provisional Orientation Affairs Committee

2017-2018