



HKUST Students' Union Student Election 2017

Application Form for Assignments

Applicants are reminded to observe carefully the Notes to Applicants below prior to completion of the form.

1. Only members of the Election Boards of HKUST Students' Union Affiliated Societies are eligible to be an applicant.
2. Each cabinet should hand in one individual form.
3. Applicants are required to complete BOTH the application form online and a hard copy to be submitted to LG5 Students' Union Office no later than 5 pm on 9th January 2017.
4. Election Board members of societies have the responsibility to notify HKUST Students' Union by email asap for any updates or changes in the information provided after submission of the form. In the event of any inconsistency between the submitted information and the actual election activity, all reserved assignment(s) of respective society will be terminated immediately and subsequent bookings will be rejected.
5. Each nominated cabinet shall hold no more than one assignment of each type. All assignment(s) during the Promotion Period 2017 of nominated cabinet(s) holding more than one assignment of each type shall be terminated immediately.
6. Each applicant will be ensured with a polling counter between 22nd February 2017 and 24th February 2017. No priority will be given to societies with polling period before the said date.
7. Lots drawing and auction of assignments will be held by HKUST Students' Union in mid-January with further details to be announced. No assignments shall be reserved for nominated cabinets that are absent from the lots drawing and auction sessions.
8. Applicants are required to inform HKUST Students' Union of any relinquishment or swapping of assignments no later than 28th January 2017. Any assignments that are left vacant without prior approval by the HKUST Students' Union are deemed to be given up by respective applicants and shall be allocated to the next nominated cabinet on waiting list.
9. Any unauthorised uses of assignments shall result in immediate termination of all assignments of the nominated cabinet(s) during the Student Election 2017.
10. HKUST Students' Union Affiliated Societies and their nominated cabinet(s) must observe the Rules and Regulations for Student Election 2017.
11. Applicants are required to deposit an amount in accordance with details below into HKUST Students' Union bank account (Hang Seng Bank 361-047681-004) and submit the bank-in slip TOGETHER with the application form to LG5 Students' Union Office no later than 5 pm on 9th January 2017.
12. Should any dispute arise, the decision of HKUST Students' Union shall be final.

Declaration

- On behalf of the undersigned society, I hereby declare that I have read, understood and agreed to the Notes to Applicants and that all the information submitted is true and complete.

Signature of Applicant

Society Stamp



Part A: Applicant

Applicant refers to members of Election Board of HKUST Students' Union Affiliated Societies.

Name of Student Society: _____ MailBox No.: _____

Email of Student Society: _____

Full Name of Representative of Election Board: _____ Mobile: _____

Part B: Nominated Cabinet

Name of Cabinet: _____

Full Name of Nominated President / Chairperson: _____ Mobile: _____

Email of Nominated Cabinet / Nominated President or Chairperson: _____

Part C: Application for Assignments

Types of Assignments includes:

I. Polling Counter, II. Counter, III. Big Decoration Area, IV. Banner and V. Chanting Area

Time Slots: ALL nominated cabinets will be assumed to have their promotion period from 1st – 21st February 2017 unless otherwise specified.

Special Request: _____

Preferred Types of Assignment:

- Polling Counter (Counter Allocation between 22nd – 24th February 2017)
- Counter: Big Decoration Area: HKD 1000
- Banner Chanting Area: HKD 1500

Expected Starting Date of Polling Period: _____

Duration of Polling Period (In Days): _____
